



**PLEASE FILL OUT THIS APPLICATION COMPLETELY AND MAIL TO:  
 PIZZA COTTAGE APPLICATIONS  
 P.O. BOX 2550, LANCASTER, OH 43130**

**PRE-EMPLOYMENT APPLICATION**  
 Battista's LLC dba Pizza Cottage

We consider applicants for all positions without regard to race, color, religion, sex, sexual orientation, national origin, age, marital or veteran status, the presence of physical handicap or disability, or any other legally protected status.

**PERSONAL INFORMATION**

Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_  
First Middle Last

Current Address: \_\_\_\_\_  
Street City State Zip Code

Alternative Address: \_\_\_\_\_  
Street City State Zip Code

Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

**EMERGENCY CONTACT**

Name: \_\_\_\_\_ Relation: \_\_\_\_\_  
First Middle Last

Current Address: \_\_\_\_\_  
Street City State Zip Code

Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

**Please answer the following questions. If explanation is needed, use the space titled "Explanations".**

**YES NO**

- Are you 18 years of age or older?
- Can you provide identification for proof of eligibility to work? (See back of I-9 form)
- Are you legally eligible to work in the United States?
- Have you ever been convicted of a felony within the past seven years? If yes, explain below.  
(A conviction will not necessarily bar you from employment.)
- Have you ever worked for this company before? If yes, indicate dates and location.
- Do you have prior restaurant experience? If yes, where: \_\_\_\_\_
- Are you employed now?
- Can we contact you current employer?
- Do you have reliable transportation to work?

Explanations: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date you can start working: \_\_\_\_\_ Position: \_\_\_\_\_ Salary Desired: \_\_\_\_\_

Full or Part time employment: \_\_\_\_\_ Total hours available to work per week: \_\_\_\_\_

SAT	SUN	MON	TUES	WED	THURS	FRI

---

## EDUCATION

School most recently attended: \_\_\_\_\_ Location: \_\_\_\_\_

Last grade completed: \_\_\_\_\_ List any degrees / diploma: \_\_\_\_\_

Describe job related skills, training and experience: \_\_\_\_\_

---

## EMPLOYMENT HISTORY

Employer Name: \_\_\_\_\_ Position: \_\_\_\_\_ Period (From/To): \_\_\_\_\_ Phone #: \_\_\_\_\_ Salary History: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

---

## REFERENCES

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone #: \_\_\_\_\_ Relation: \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

---

I certify that all the information provided in this application and all interviews is true and that there are no material omissions. I authorize full verification of this application and authorize the release of any information, publicly or privately held, regarding my background or employment. I release and waive any claims against Battista's, LLC dba Pizza Cottage and I agree that Battista's, LLC dba Pizza Cottage and any person providing information will not be liable in any respect if a job offer is not extended, is withdrawn, or my employment is terminated because of reliance on any false information or false references. I understand that falsification and/or omission of information may result in refusal of employment or discharge if employed.

I understand that neither this application nor any other Company documents (existing or future) are a contract of employment. I also understand that any employment with the Company is terminable at will, with or without cause or prior notice; that no representative OF the Company (other than the President in writing) has any authority to make any agreement or representation contrary to the foregoing; and that I will not rely on any such representations, agreements or statements.

1. Any offer of employment may subsequently be withdrawn by the Company and may be conditioned upon satisfaction of (a) proof of citizenship or eligibility to work, (b) successful completion of any pre-employment screening or testing, including drug testing, and (c) other applicable pre-employment requirements.
2. This application will be considered current for 30 days, after which you must submit a new application if you wish to be considered for employment.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

---

## Release for Verification of Employment Driving Record

----- Complete if Applying for Manager or Driver Position -----

This form must be completed and information verified before applicant is considered for employment as a driver. The applicant must provide a photocopy of his/her driver's license and insurance policy. In the event that they meet the following pre-employment qualifications to drive for Battista's, LLC dba Pizza Cottage.

- I fully understand that this position requires that I have not been convicted of driving while impaired by alcohol or drugs, careless or reckless operation or speeding in excess of 20 m.p.h. over the speed limit, within the last three years.
  - I also understand that I am responsible for maintaining auto insurance coverage on my vehicle and Battista's, LLC dba Pizza Cottage is not responsible for any accident my vehicle is involved in while driving for the Company.
  - I understand that it is my responsibility to provide Battista's, LLC dba Pizza Cottage with a current copy of my insurance declaration page for proof of insurance coverage. Lack of insurance coverage on my vehicle may result in immediate termination of driving privileges.
  - I hereby authorize Battista's, LLC dba Pizza Cottage to verify and to periodically review my driving record with the proper state officials. Should verification of records indicate that I have provided falsified information, termination of my driving privileges may result.
  - I understand that I must make the company aware of any conditions that may effect my ability to perform the essential functions of my job. This includes any conditions that may hinder my ability to safely operate a motor vehicle.
- 

## DRIVER'S LICENSE INFORMATION

State: \_\_\_\_\_ Driver's License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_